

Head of Human Resources

Job Advert

Position profile

Job title:	Head of Human Resources
Responsible to:	Chief Operating Officer
Salary:	NJC38 (£44,539) – NJC41 (£47,675) pro-rated
Contract:	Term-time only plus two weeks

We are seeking

This is an exciting opportunity for a skilled Human Resources Professional to join Victoria Academies Trust and have a huge impact on our work. You will join a wider team of professionals that make up our Central Services Team and work closely with the Executive Leadership Team to drive our HR and People Strategies.

We are looking for a motivated, experienced and skilled Head of Human Resources to provide a comprehensive, effective and efficient advisory service to staff on a range of issues to ensure compliance with employment legislation, and to support the development and implementation of HR and People Strategies with Executive Leaders.

Please complete the online application form. In addition, we ask that you provide a written statement of no more than two sides of A4 detailing:

- how you feel your experience and qualities meet the person specification
- why you want to work in our Trust, and the challenges and opportunities we face

If you would like further information or would like to have an informal conversation about the role, please contact Ian Kirby, Chief Operating Officer, ian.kirby@victrust.org

For further information, to request an application pack, or when returning an application, please contact Ms Elizabeth Secker at email: elizabeth.secker@victoriaparkacademy.org.uk

Closing date: Friday 24 March 2023

Interview date: Friday 31 March 2023

Start date: 01 May 2023, or as soon as possible depending on notice period

Victoria Academies Trust are committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share this commitment. The successful candidate will be subject to an enhanced DBS disclosure and ongoing training.