



## Caretaker

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<b>Salary:</b>	SCP 3-4 £20,812 - £21,189
<b>Hours:</b>	37 hours per week
	Monday to Thursday; 7.00 -11.00 - 2.00 - 5.30, Fri-7.00 -11.00 - 2.00 - 5.00 Alarm call outs required (as required) Hours may change as required by the school.
<b>Weeks:</b>	52 Weeks Per Year
<b>Start date:</b>	01/08/2023

Elm Tree Primary Academy is looking for a Caretaker to assist in ensuring that the school premises are fit-for-purpose. The Caretaker will be responsible for the 'day-to-day' assistance around the school, including; Opening and closing the premises, Key holder services, emergency call-outs, attend to minor repairs/maintenance, topping up consumables, litter picking and porter services. We are seeking a hardworking and committed individual who will be a key part of the academy site team.

The role would suit an ambitious individual who strives to expand their knowledge and experience. We are seeking someone with a meticulous eye for detail and a tenacious approach with a background in maintenance, health and safety or facilities management.

Elm Tree Primary Academy is committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share this commitment. The successful candidate will be subject to an enhanced DBS disclosure and training.

If you would like more information and to apply, please follow this link:  
<https://www.mynewterm.com/jobs/468434561/EDV-2023-ETPA-33185>

**Closing Date:** 5<sup>th</sup> June

**Interview Date:** 21<sup>st</sup> June