

JOB DESCRIPTION FOR A PLAYLEADER

This job description will be reviewed annually and may be amended at any time following discussion between the Head Teacher and member of staff.

To be responsible for playing and interacting with pupils during the school lunchtime period. To be responsible for the supervision of the health, safety and wellbeing of pupils during the school lunch time period.

Major Duties and Responsibilities:

- *Undertaking supervision of and positively interacting with pupils across a range of settings including the dining hall, the outdoor and indoor play and leisure areas and across the school premises*
- *To be proactive in promoting and engaging in positive interactions with pupils during the lunchtime supervision period which supports the development of pupil's social interaction*
- *To manage behaviours positively upholding the school rules and using distraction and de-escalation strategies so that pupils can start their afternoon in a positive mood.*
- *To ensure that communication with pupils is at their level and that appropriate resources are used to promote effective communication*
- *Ensuring pupils are taught good manners and supporting the development of good eating skills*
- *Ensuring that safety is a priority and this may include some cleaning and clearing up e.g. spillages and tables*
- *Cleaning (if required) and putting away of dining room tables*
- *Ensuring that any equipment used with pupils is safe and suitable.*
- *Undertaking training specific to the post.*
- *Follow the Schools staff Handbook, the schools Health and Safety policy and the Behaviour Management Policy*

The above duties are not exhaustive and the post holder may be required to undertake tasks, roles and responsibilities as may be reasonably requested, allocated or delegated to them by the Head Teacher.

Person specification

CRITERIA	QUALITIES
Qualifications and training	N/A

Skills and knowledge	<ul style="list-style-type: none"> • <i>Understands what safe and sensible play looks like</i> • <i>Know how to support and encourage positive play activities appropriate to the children's age</i> • <i>Gives clear instructions to the children</i> • <i>Can deal with awkward playground situations involving injury, aggression, upset children, etc</i> • <i>Patience and the ability to stay calm</i> • <i>Good communication skills</i> • <i>The ability to work as part of a team</i>
Personal qualities	<ul style="list-style-type: none"> • <i>Enjoyment of working with children</i> • <i>Sensitivity and understanding, to help build good relationships with pupils</i> • <i>A commitment to getting the best outcomes for all pupils, and promoting the ethos and values of the school</i> • <i>Commitment to maintaining confidentiality at all times</i> • <i>Commitment to safeguarding pupil's wellbeing and equality</i> • <i>Resilient, positive, forward looking and enthusiastic about making a difference</i>