

JOB DESCRIPTION FOR A MIDDAY SUPERVISOR

This job description will be reviewed annually and may be amended at any time following discussion between the Head Teacher and member of staff.

To assist the Head Teacher with the supervision of children before, during and after the midday meal.

Role Overview:

As a Lunchtime Supervisor you will play a crucial role in ensuring that lunch periods are safe, enjoyable, and well-organized for children. You will supervise children during lunchtime, ensuring they follow school rules and have a positive social experience.

Main Activities:

- Supervise and support children during lunchtime, ensuring their safety and wellbeing
- Supervision of washing children's hands, escorting children to and from the dining room, supervision in the dining room and supervision in the school or playground.
- Encourage positive social interactions and resolve any disputes or issues that arise.
- Lead play and games with children individually or in groups.
- Ensure that children adhere to school rules and promote good behaviour.
- Provide assistance to children with special needs if required.
- Communicate effectively with school staff to report any concerns or incidents.

The above duties are not exhaustive and the post holder may be required to undertake tasks, roles and responsibilities as may be reasonably requested, allocated or delegated to them by the Head Teacher.